

GAHRA EXECUTIVE DIRECTORS RETREAT

BRASELTON, GEORGIA

CHATEAU ELAN RESORT HOTEL

**MARCH 16, 17 AND 18TH
2006**



COME JOIN US!

RETREAT REGISTRATION INFORMATION

Executive Directors, Present GAHRA Officers and Past Officers: The registration fee for the 2006 Executive Directors Retreat is **\$300.00** per participant. This fee covers the cost for the morning and afternoon breaks, and breakfast on both Friday and Saturday, and lunch on Friday.

Registrants should use the enclosed registration form. One form can be used to register up to three (3) people. Duplicate copies of this form are acceptable.

Registration will end **Friday, March 3, 2006**. Please mail your registration in time for it to be received by the above date.

Substitutions and Refunds: Substitutions for registered participants may be made at any time providing that the substitution is an ED, present or past GAHRA officer. Refunds will be made for registration cancellations if the notice of cancellation is received in writing, email or by fax no later than **5:00pm on Friday, March 3, 2006**. Email: hha@cstel.net or send fax to James Joyner at (478) 783-3493. All refunds are subject to a \$25.00 fee set by GAHRA.

HOTEL RESERVATIONS

The retreat will be held at Chateau Elan Hotels and Resorts in Braselton, GA. You can call **1-800-233-9463** for reservations, and be sure to tell them the reservation is part of the block of rooms for the GAHRA Executive Directors Retreat. The deadline for reservations is **February 14, 2006**. The Chateau Elan only has a limited number of rooms reserved for us, so **we are asking that you make only one (1) reservation per Housing Authority**, unless your Housing Authority contains a present or past GAHRA Officer. The room rates for the Chateau Elan Hotels and Resorts are as follows: **\$179.00 per night**. In addition all reservations must be accompanied by a first night room deposit, or guaranteed with a major credit card. Tax Exempt forms must be presented upon check-in.

ADDITIONAL INFORMATION

If you need any additional information about the hotel please see the attachment below or go to www.chateauelan.com

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RETREAT SCHEDULE

<u>Date</u>	<u>Time</u>	<u>Activity</u>
March 16th	Check-in 3:00pm	Reception (5:00-7:00pm) Sponsored by GA Power
March 17th	8:00am – 9:00am	Breakfast / Sign In
	9:00am - 10:15am	Mr. Scott Atwood - Employee Relations
	10:15am – 10:30am	Morning Break
	10:30am – 12:00pm	Mr. Scott Atwood – Employee Relations
	12:00pm – 1:30pm	Lunch
	1:30pm – 3:15pm	Mr. Jim Kinkead – Project Based Accounting
	3:15pm – 3:30pm	Break
	3:30pm – 4:30pm	Mr. Jim Kinkead – E.D. Vehicle Usage
	5:00pm – 8:00pm	Cook Out – Sponsored by the Lawrenceville HA
March 18th	8:00am – 9:00am	Breakfast
	9:00am – 12:00pm	Mr. Jeff Wilder – Computer & Internet Security

REGISTRATION FORM

GAHRA 2005 EXECUTIVE DIRECTORS RETREAT

March 16-18, 2006

- 1. Complete (print or type) registration forms for ALL attendee(s) who attend.
Providing the attendee(s) is an ED, present or past GAHRA officer.
Duplicate forms are acceptable. Each form holds three (3) registrants.**
- 2. The Registration Fee is \$300.00 per person.
The deadline for registration is March 3, 2006.**
- 3. Send registration form(s) and check payable to GAHRA to:**

**James Joyner
GAHRA Executive Directors Retreat
C/o of Hawkinsville Housing Authority
P.O. Box 718
Hawkinsville, GA 31036**

If you have any questions concerning registration, please call James Joyner at (478) 892-3364 or send me an email at hha@cstel.net

Authority: _____

Address: _____

Telephone: _____ **Fax:** _____

Person(s) Attending	Position/Title	Amount
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Total Check: \$_____

FULL PAYMENT MUST ACCOMPANY THIS REGISTRATION

FOR GHARA USE ONLY:

Date Received:_____ **Check #:**_____ **Amount: \$**_____