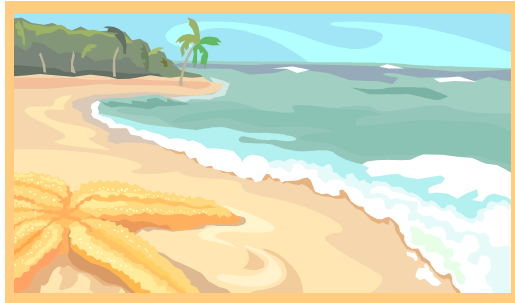


***GAHRA COMMISSIONERS RETREAT***

***ST. SIMONS ISLAND, GEORGIA***

***SEA PALMS GOLF & TENNIS RESORT***

***AUGUST 18<sup>TH</sup>, 19<sup>TH</sup>, AND 20<sup>TH</sup>  
2005***



***COME JOIN US!***

## Conference Registration Information

**GAHRA Members:** The Regular registration fee for the 2005 Commissioners Retreat is \$275.00 for each participant. If your spouse or significant other (guest) wishes to enjoy the social functions only, then their fee is \$125.00 each. This fee covers the cost for morning and afternoon breaks, Thursday evening reception, breakfast on both Friday and Saturday, and lunch on Friday.

Registrants should use the enclosed registration form. One form can be used to register up to three (3) people. Duplicate copies of this form are acceptable.

Regular registration will end on **July 8, 2005**. Please mail your registration in time for it to be received by the **July 8<sup>th</sup> deadline**. All registrations received or postmarked after this date will be subject to the on-site registration fee. The fee for on-site registration will be \$350.00 per person and the guest fee for on-site registration will be \$150.00 per guest. On-site registration will also be available the days of the conference.

**Non-GAHRA Members:** The Regular registration fee for participants of Authorities or Agencies that are not GAHRA members is \$400.00 through July 8<sup>th</sup>. Guest registration is 200.00. All registrations received or postmarked after July 8<sup>th</sup> will be subject to the on-site registration fee. On-site registration for participants from non-GAHRA Authorities will be \$500.00 per person and the guest fee for participants from non-GAHRA authorities will be \$250.00 per person. On-site registration will also be available the days of the conference.

**Substitutions and Refunds:** Substitutions for registered participants may be made at any time. Refunds will be made for registration cancellations if the notice of cancellation is received in writing, e-mail, or by fax no later than 5:00 p.m. on Friday, July 15, 2005. E-mail: [ckirchman@athenshousing.org](mailto:ckirchman@athenshousing.org) or send fax to Carol Kirchman at (706) 425-5299. All refunds are subject to a \$25.00 fee set by GAHRA.

<u>Registration Fee Structure</u>	<u>GAHRA Members</u>	<u>Their Guests</u>
Early Bird Registration Fee – due 6/17/05	\$200.00	\$100.00
Regular Registration Fee – due 7/8/05	\$275.00	\$125.00
On-Site Registration Fee – due at Conference	\$350.00	\$150.00

<u>Registration Fee Structure</u>	<u>Non-GAHRA Members</u>	<u>Their Guests</u>
Early Bird Registration Fee – due 6/17/05	\$300.00	\$150.00
Regular Registration Fee – due 7/8/05	\$400.00	\$200.00
On Site Registration Fee – due at Conference	\$500.00	\$250.00

**\*\*\*NO COMMISSIONER MAY REGISTER AS A GUEST AND ALL GUEST REGISTRATIONS MUST BE ACCOMPANIED BY A COMMISSIONER'S REGISTRATION.\*\*\***

# *RETURNING BY POPULAR DEMAND!!*

Many who attended the 2004 Commissioners Conference requested that we bring Leo Dauwer back again. -- WE HAVE!

We will address the many practical issues and hot topics that face Housing Authority Commissioners in the complex world of providing affordable housing to our customers.

## ***WE WILL PROVIDE UPDATED AND INNOVATIVE TRAINING:***

We have researched the issues of concern voiced by you the commissioners and have attempted to provide answers and resources to aide you in the performance of your duties as Housing Authority Commissioners.

We will provide leadership training for commissioners as well as practical knowledge of the tools that are available to you to assist you in the policymaking decisions that you must make to be effective.

- **Introductory social function to meet and greet other commissioners.**
- **Standards, procedures, practices, preparations, and legal actions associated with PHA Board of Commissioner meetings including Georgia Open Meeting Law and Conflict of Interest Law.**
- **The role of Commissioners and their relationship with the Executive Director including recruiting, selection, employment contracts, performance appraisal, salary comparability, negotiations, and dismissal.**
- **The legal standing of Commissioners including indemnification, ethics (do's and don'ts), right to know, confidentiality, and privacy of records of residents and staff.**
- **The future of public housing including affordable housing vs. low-income housing, business-like practices, nonprofit organizations, boards of directors vs. boards of commissioners, and consolidation/regionalization of Georgia PHAs.**

This program has been designed to provide answers to many questions you always wanted to ask. Hear how other commissioners are making policy for their agencies and solving problems. Find new friends, colleagues, and contacts to serve you in the future.

### **Your Leader Facilitator – Leo Dauwer, President, Dower Associates, Inc.**

Leo was our speaker last year. That program was so successful that we have invited him back. Leo is one of the country's foremost trainers of Commissioners and Executive Directors. He is the author of several Commissioner and Executive Director Handbooks. He is an instructor for PHADA's Executive Education Program and a NAHRO faculty member for the past twenty-five years. He served as a school administrator, consultant, and adjunct professor at Northeastern University, Suffolk University, and the University of Pennsylvania. He has been with the Rutgers University Mandatory Public Housing Program since its inception ten years ago.

## **DRAWING FOR A RETURN VISIT**

On Saturday August 20<sup>th</sup>, at closing session, drop your retreat name badge into the appropriate box. At the end of the retreat, a drawing will be held, and some lucky person will receive a voucher for a return visit to this lovely resort just for participating in this conference.

## **HOTEL RESERVATIONS**

The retreat will be held at the Sea Palms Golf & Tennis Resort in beautiful St. Simons, Georgia. You can call 1-800-841-6268 for reservations, and be sure to tell them the reservation is part of the block of rooms for the GAHRA Commissioners Retreat. The Sea Palms only has 125 rooms reserved for us, so you need to make your reservations fast. The room rates for the Sea Palms are as follows:

**ALL ROOMS ARE AT THE GUARANTEED RATE OF \$99.00 PER NIGHT.**

The cut-off date for Sea Palms reservations is JULY 18, 2005.

## **DIRECTIONS FOR THE RETREAT**

The Sea Palms will send you detailed directions with your room reservation confirmation.

## **ADDITIONAL INFORMATION**

If you need any additional information, please feel free to contact Charlie Maddox at (706) 583-2570 / e-mail: [Charlie.Maddox@dol.state.ga.us](mailto:Charlie.Maddox@dol.state.ga.us) or Carol Kirchman at (706) 425-5401 / e-mail: [ckirchman@athenshousing.org](mailto:ckirchman@athenshousing.org).

## **TENTATIVE RETREAT SCHEDULE**

<u>Date</u>	<u>Day</u>	<u>Time</u>	<u>Activity</u>
August 18 <sup>th</sup>	Thursday	8:00 a.m. – 12 Noon	Retreat Registration
		1:30 p.m. – 3:15 p.m.	Opening Session
		3:15 p.m. – 3:30 p.m.	Afternoon Break
		3:30 p.m. – 4:30 p.m.	Opening Session ( <i>Continued</i> )
		6:00 p.m. – 9:00 p.m.	Welcome Reception – Low Country Boil
August 19 <sup>th</sup>	Friday	7:00 a.m. – 9:00 a.m.	Full Southern Breakfast Buffet
		9:00 a.m. – 10:15 a.m.	General Session by Leo Dauwer
		10:15 a.m. – 10:30 a.m.	Morning Break
		10:30 a.m. – 12:00 Noon	Three (3) Concurrent Workshops
		12:00 Noon – 1:30 p.m.	The Sandwich Board Lunch Buffet
		1:30 p.m. – 3:15 p.m.	Three (3) Concurrent Workshops
		3:15 p.m. – 3:30 p.m.	Afternoon Break
		3:30 p.m. – 4:30 p.m.	General Session by Leo Dauwer
August 20 <sup>th</sup>	Saturday	7:00 a.m. – 9:00 a.m.	Full Southern Breakfast Buffet
		9:30 a.m. – 11:00 a.m.	Closing Session by Leo Dauwer
		11:00 a.m.	Drawing

**Registration Form**

**GAHRA 2005 Commissioners Retreat**

**August 18-20, 2005**

1. **Complete (Print or Type) registration forms for ALL attendee(s) who attend. Duplicate forms are acceptable. Each form holds three (3) registrants.**
2. **Regular Registration Fee is \$275.00 per person and \$125.00 per guest. The Non-Members fee is \$400.00 per person and \$200.00 per guest.**  
**The Deadline for the Regular Registration is July 8, 2005. All registrations received after that date will be subject to the on-site registration fee.**
3. **Send registration form(s) and check payable to GAHRA to:**

Carol Kirchman  
GAHRA Commissioners Retreat  
c/o Athens Housing Authority  
PO Box 1469  
Athens, GA 30603-1469

4. **If you have any questions concerning registration, please call Carol Kirchman at (706) 425-5401 or send e-mail to [ckirchman@athenshousing.org](mailto:ckirchman@athenshousing.org).**

**Authority:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

Check Payment Category: [  ] GAHRA Member [  ] Non-GAHRA Member

<u>Person(s) Attending</u>	<u>Position/Title</u>	<u>Amount</u>

*Total Check* \$ \_\_\_\_\_

***FULL PAYMENT MUST ACCOMPANY THIS REGISTRATION***

<i>FOR GAHRA USE ONLY:</i>		
Date Received: _____	Check #: _____	Amount: \$ _____