



August 19, 2004

Dear Executive Director:

The GAHRA Human Services Committee has begun planning for the Fourth Annual GAHRA Resident Leadership Development Conference. The conference will be held October 29 - 31, 2004 at the Augusta Towers Hotel and Conference Center in Augusta, Georgia. The registration cost for the conference will be **\$110.00** per person. This fee includes meals, souvenir bag, materials and other conference amenities. Rooms are available at a special GAHRA rate of **\$55.00** per night for a single or double room.

We ask that you complete the attached information and return by **October 4**, so that we may finalize our plans. We are planning a conference that will provide leadership training that should excite and motivate everyone involved to return to their authorities inspired and refreshed. The cost for this conference is an eligible expense using your Resident Participation Funds.

We look forward to the participation of your residents and staff at this conference. If you have questions or suggestions, contact me at **(478) 752-5032** or Geraldine Clarke at **(706) 425-5300**.

Sincerely,

LaConstance T. Smith, Co-Chair  
Geraldine Clark, Co-Chair  
GAHRA Human Services/Resident Support Committee



**Augusta Towers Hotel and Conference Center  
2651 Perimeter Parkway  
Augusta, GA 30909**

**October 29 - 31, 2004**

**Conference Registration Enclosed  
Deadline: October 4, 2004**

**The purpose of this conference is to provide opportunities for personal development in addition to enhancing leadership skills that will enable residents and housing authorities to work together to improve the quality of life for families residing in public housing.**

**Sponsored by:  
GAHRA'S Resident Support Committee**

**2004 GAHRA RESIDENT LEADERSHIP DEVELOPMENT CONFERENCE  
AUGUSTA TOWERS HOTEL AND CONFERENCE CENTER, AUGUSTA, GEORGIA  
October 29 - 31, 2004**

**CONFERENCE SCHEDULE AT A GLANCE**

**FRIDAY, OCTOBER 29, 2004**

|                  |                         |
|------------------|-------------------------|
| 3:00 pm          | Check In Time           |
| 4:00 pm - 6:00pm | Conference Registration |
| 6:00pm - 8:00pm  | Opening Session/Dinner  |

**SATURDAY, OCTOBER 30, 2004**

|                   |                   |
|-------------------|-------------------|
| 7:00am - 8:45am   | Breakfast         |
| 9:00am -10:20am   | Morning Session   |
| 10:20am - 10:30am | Break             |
| 10:30am - 11:50am | Morning Session   |
| 12:00pm - 1:00pm  | Lunch             |
| 1:15pm - 2:30pm   | Afternoon Session |
| 2:30pm - 2:40pm   | Break             |
| 2:40pm - 4:00pm   | Afternoon Session |
| 4:00pm – 7:00pm   | Free Time         |
| 7:00pm – 9:00pm   | Dinner / Program  |

**SUNDAY, OCTOBER 31, 2004**

|                   |                 |
|-------------------|-----------------|
| 7:00am - 8:45am   | Breakfast       |
| 9:00am - 10:00 am | Closing Session |

**2004 GAHRA RESIDENT LEADERSHIP DEVELOPMENT CONFERENCE  
AUGUSTA TOWERS HOTEL AND CONFERENCE CENTER  
OCTOBER 29 - 31, 2004**

**REGISTRATION INFORMATION**

**INSTRUCTIONS:**

1. Complete (print or type) enclosed registration form for ALL attendees. Duplicate sheets are acceptable. (Up to 10 names can be submitted on each form).
2. **Conference Registration is \$110.00. A check for the full amount must accompany your registration form.**
3. **On-site registration will not be available.**
4. **Registration fees are not refundable. (Substitutions may be made for residents who are registered but unable to attend.)**
5. The deadline for registration is **Wednesday, October 4, 2004.**
6. **Registration is limited to 200 participants. First come first served!**
7. Send registration form(s) and check payable to :

**Augusta Housing Authority  
Attn: Reta Thomas  
Resident Services Department  
P. O. Box 3246  
Augusta, GA 30914-3246**

8. If you have any questions concerning registration, please call Reta Thomas at (706) 312-3105 FAX Number (706) 724-2342 email [rthomas@augustapha.org](mailto:rthomas@augustapha.org).



## HOTEL RESERVATION INFORMATION

**HOTEL RESERVATIONS** – Rooms are available at the Augusta Towers Hotel and Conference Center - Augusta at a special GAHRA rate of **\$55.00** per night for single or double occupancy. Reservations for the conference will need to be made by each individual housing authority directly with the Hotel's Reservation Department. Please indicate that the reservation request is for the **GAHRA BLOCK: RESIDENT LEADERSHIP CONFERENCE** in order to get the group discount.

Please call **706-855-8100** and provide the following information: Name, Complete Address, Daytime phone number, Arrival Date, Departure date, type room requested (single or double), and guarantee information.

**Cut-Off Date:**

Friday, October 8, 2004

**Check-In Time:**

3:00pm

**Check-Out Time**

12:00pm

### **GUARANTEED RESERVATIONS**

All reservations must be guaranteed by one night's room deposit. The **CERTIFICATE OF TAX EXEMPTION** must be presented at check-in. These forms will not be accepted after check-in or at check-out.

**DIRECTIONS TO THE CONFERENCE SITE WILL BE INCLUDED WITH YOUR RESERVATION CONFIRMATION LETTER.**