



NORTHWEST GEORGIA HOUSING AUTHORITY

Serving the Cities of Rome and Rockmart

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JOB ANNOUNCEMENT

Northwest Georgia Housing Authority, a leader in quality housing is currently accepting applications for the following position:

SENIOR STAFF ACCOUNTANT

This full-time position requires a high degree of analytical skills. The Senior Staff Accountant shall be support for the Director of Finance. This includes collecting, analyzing, and processing data, posting transactions, and all reporting responsibilities including report to the Non-Profit Boards and Executive Director. The qualified applicant must be able to monitor, and report on all developments currently in progress. Must be able to review and reconcile fixed/capital assets, multiple cash accounts, and payroll liabilities to ensure that the sub ledger is accurate and the general ledger is up to date.

A Bachelor's degree from an accredited college or university in Accounting or Finance or a related field is required, supplemented with at least two (2) years' experience.

Resumes may be faxed to (706)-378-7929, by email tmurfree@nwgha.com or qualified applicants may apply in person at 326 W 9th Street, Rome, GA, Monday through Thursday between the hours of 8:00 a.m. through 5:30 p.m. Applications will be accepted until position is filled. EOE